

ER-5-1388

OUTSTANDING SUSPENSE ITEMS

as of
18 January 1954

PERSONNEL OFFICE

1. Preparation of reply to memo from C/FE to DD/A on "School Tuition for Dependents, Project [REDACTED]" Suspended on 23 Oct 53, due 4 Jan 54. 25X1A
2. Submission of additional data needed for decision of reimbursement claim in connection with "Payment of Tuition for Dependents of [REDACTED]" Suspended on 23 Oct 53, due 4 Jan 54. 25X1A
25X1A
3. Submission of a quarterly report to the Comptroller regarding non-reimbursable CIA personnel on loan to NSC. Suspended on 23 Oct 53, due 15 Jan 54 and on 15th day of month following each quarter thereafter.
4. Review and preparation of reply for signature of A-DD/A concerning request for reimbursement for educational costs paid by [REDACTED] Suspended on 30 Oct 53, due 24 Dec 53. 25X1A
5. Preparation of memo for signature of A-DD/A regarding payment of educational expenses for personnel in [REDACTED] Suspended on 30 Oct 53, due 24 Dec 53. 25X1A
6. Necessary steps for decision by A-DD/A in connection with "Administrative-Education Costs for Dependents of Overseas Employees." Suspended on 6 Nov 53, due 15 Jan 54.
7. Return of memo regarding "Government Employee Security Program" w/att U.S. CSC report on implementation of EO 10450. This item was routed to the Director of Security by [REDACTED] thence to General Counsel and thence to Personnel. It was sent for information only, with the understanding that the memo would finally be returned here for filing purposes. Suspended on 13 Nov 53. 25X1A
8. Submission of recommendations regarding "CIA Civilian Personnel Reserve." Suspended on 27 Nov 53, due 15 Jan 54.
9. Take steps to revise [REDACTED] regarding "Waiver of Trial Period Requirement for Former Military Personnel." Suspended on 27 Nov 53, due 11 Dec 53. 25X1A
10. Revision of proposed Regulation [REDACTED] "Tables of Organization." Suspended on 27 Nov 53, due 23 Dec 53. 25X1A
11. C/MPD to prepare proposed publication regarding "Help in Administering Military Personnel." Suspended on 27 Nov 53, due 23 Dec 53.

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12. Appropriate changes be initiated in pertinent Regulations to modify CIA policy on the subjects covered in connection with memo from the Acting Comptroller to EO/DD/A, dtd 25 Nov 53, subj: "Continuous Service Abroad." Suspended on 4 Dec 53, due 17 Dec 53.

13. Attempt to obtain equivalent military credit for certain reserve officers who, while not actually on active duty, have been in uniform and performing the same duties that they would had they been in active status. (A-DD/A Diary Notes, 30 Nov 53, Item 4.) Suspended on 4 Dec 53.

14. Preparation of staff study for signature of A-DD/A to DCI recommending Agency policy on "Air Travel." Suspended on 18 Dec 53, due 5 Jan 54.

15. Necessary action in connection with memo from C/FI to COA/DDP, dtd 21 Dec 53, subj: "Incentive Awards Committee," regarding nomination of [REDACTED] to DD/P panel. Forwarded on 30 Dec 53.

25X1A

16. CSW Division to independently review the position in connection with memo from Auditor-in-Chief, dtd 22 Dec 53, subj: "Reclassification of Position." Forwarded on 22 Dec 53.

17. Personnel Director to forward to the IG, through this Office, the materials requested in memo from IG to the A-DD/A, dtd 9 Dec 53, subj: "Personnel Director Memoranda." Forwarded on 21 Dec 53.

18. Development of Promotion Policy.

19. Appropriate action regarding Red Cross Campaign. Forwarded by DCK on 12 Jan 54.

20. Preparation of list of Agency personnel related to or otherwise closely associated with VIP's. Suspended on 18 December 1953.

TRANSMITTAL SLIP		
<u>25 January 1954</u> <small>(Date)</small>		
TO: Assistant Director for Personnel		
BUILDING Curie Hall	ROOM NO. 217	
REMARKS: Harry-- I thought you would want a list of the outstanding suspense items for the Office of Personnel as of the date of its transfer to you. General Cabell is interested in some of these items, and I am sure that George Meloon can tell you exactly which ones these are. There are only two items that we are still interested in, and these are Nos. 7 and 14. On the first, we simply need the document for filing purposes, and on the second, we would like to be a concurring party because of Logistic's substantive interest in the matter.		
FROM: ¹⁵ A-DD/A		
BUILDING Admin	ROOM NO. 226	EXTENSION 717

FORM NO. 36-8
 SEP 1946

16-65288-1 GPO

TRANSMITTAL SLIP		
22 January 1954 <small>(Date)</small>		
TO: Colonel White		
BUILDING	ROOM NO.	
REMARKS: <p>Item 7, which we didn't understand, is explained in the attached write-up. Item 19 simply asks all Agencies to prepare themselves for the coming Red Cross Campaign.</p> <p>Recommend signature on the attached buck slip.</p> <p style="text-align: center;"><i>[Handwritten Signature]</i></p>		
FROM: RDHH		
BUILDING	ROOM NO.	EXTENSION

FORM NO. 36-8
SEP 1946

16-65208-1 GPO